

**WHITE PINE CHARTER SCHOOL BOARD OF DIRECTORS**  
**REGULAR MEETING - Minutes**

**White Pine STEM Academy**  
**2664 1<sup>st</sup> Street Ammon, ID**  
**(669) 900-6833**  
**Meeting ID: 476 484 782**  
**AMENDED to include correct year**  
**January 28, 2020 at 6:30 P.M.**

*Note: This is a public meeting, not a public hearing. It is expected that audience members will only speak when invited by the Chair. If a member of the audience is disorderly and speaks out of turn, he or she will be invited to leave the meeting.*

- I. **Call to Order** – 6:30 p.m.-Chair Robinson
- II. **Director Roll Call**-Director. Stark-Present, Director Larsen-Present, Chair Robinson-present, Director Huffman-Present, Director Seamans-Present, Director Armstrong-Present, Director Duncanson-Absent.
- III. **Pledge of Allegiance**-Director Armstrong leads the Pledge of Allegiance
- IV. **Mission**-Read by Director Larsen
- V. **Consent Calendar** – ACTION Director Stark motions to approve the consent calendar. Director Larsen seconds. All in favor. Motion carries.
  - Approval of Agenda
  - Approval of December 2, 2019 Regular Meeting Minutes
  - Approval of December 19, 2019 Special Meeting Minutes
- VI. **Public Input** – Public input is an opportunity for anybody to raise an issue. The Board will receive input without comment except to ask questions to those speaking. Comments should be limited to three minutes. The Board will not take a related action during the meeting unless the topic is already noted as an action on the agenda, the Board may address the item in writing or in a subsequent Board meeting. No public input
- VII. **PFA Update** – Hanna Glodowski, PFA President-
  - Passed out the PFA calendar of events for the rest of the year.
  - Papa Murphy's night will be Feb. 12th.
  - Mckenzie River night - first Monday of every month.
- VIII. **Acknowledgement of Open Meeting Law Violations**--ACTION
  - Open meeting violation Parking lot (Cure)
    - 31,000.00-for parking lot. Not bid out/approved prior to work being performed by contractor.
  - Open meeting violation Science Lab (Cure)
    - \$54,825.00-for science lab. Not bid out/approved prior to work being performed by contractor.

Dir Larsen motion to approve expenditures for Parking lot of \$31,000 and Science Lab of \$54,825, Director Armstrong seconds. All in favor. Motion carries.

Director Stark motions to acknowledge Open Meeting Law Violation. Director Armstrong seconds. All in favor. Motion carries.

**IX. School Closure Approval (January 13, 15 & 17)– ACTION**

- Director Stark motions to approve closure certificate for Jan. 13th, 15th and 17th. Director Larsen seconds. All in favor. Motion Carries.
- Jan. 14th early release needs to be added to the closure certificate. Director Larsen motions to add Jan. 14th to the closure certificate. Director Armstrong seconds. All in favor. Motion Carries.
- Director Huffman motions to approve amended agenda to reflect adding Jan. 14th early release. Director Armstrong seconds. All in favor. Motion Carries.

**X. Future Planning**

- Climate Survey – Plan of Action and timeline – ACTION
  - The State sends out a survey every year. When complete it will send information on results from the survey.
- Administration Vision and Plan
  - Mr. Clarke-create a desire in the community to grow. There is growth in the Idaho Falls area. We want to create additional feeder schools. The focus is 5-7 years with many focus groups.
  - Gifted and Talented
    - Chair Robinson-When will you present to your future plans to the board for implementing the Gifted and Talented program? Mr. Clarke-April meeting we will present to the board.
- Accreditation
  - Dale Kleinert from Cognia is going to help us. They will interview the board, parents, teachers and students as part of the process.

**XI. Consideration of BBSI for services --ACTION**

- Char Robinson- They do School Safety, on boarding employees, have a workmans comp program, and will do payroll.
- Director Stark motions to table until we have other contract info. Director Armstrong seconds. Motion is tabled.

**XII. School Inventory --ACTION**

- Start inventory in all schools. books, computers, accessories, all things in school. A report will be presented in future.

**XIII. Policy – ACTION**

- Section 1000-Updated policies under contract with ISBA. Director Larsen motions to post section 1000 for public review for 30 days. Director Stark seconds. Discussion: Mr. Clarke will fill in the empty spots. All in favor, Motion Carries.
  - Reviewer of Sections
- Travel Policy
  - Update our Travel Policy-recommend to only reimburse up to per diem. Current policy is DKC Expense authorization.
- Upcoming board elections
  - Board Clerk-

ANY PERSON WHO WOULD LIKE TO ADDRESS THE BOARD WILL PRESENT HIS/HER INFORMATION BEFORE THE MEETING BEGINS. PLEASE COMPLETE THE PUBLIC COMMENT FORM AND PRESENT IT TO THE ADMINISTRATOR OR BOARD SECRETARY.

- Director Seamans motions that Becky Buddenbohn be board clerk. Director Armstrong seconds. Motion carries.
- Director Stark motions to pursue the hybrid board with elected and appointed members and policy be drafted by the next board meeting. Director Armstrong seconds. Motion Passes.

**XIV. Budget Plan**

**XV. Finance**

- Business Manager-
  - Jamie Tope-14 years at Taylors Crossing, will be at Taylors Crossing half time and WPCS half time.
  - Chair Robinson and Director Duncanson will be on the committee to get all of the finances figured out. .
- Executive Financial Assistant-Jamie stated that she doesn't know if she needs one yet.

**XVI. Committees Formation -Form the committee-Mr. Clarke, Dir. Larsen, (ask teachers) Mrs. Peterson.**

**XVII. Executive Session - Director Larsen motions move to move to executive session-@8:12pm pursuant to code 74-206(1)(b) To consider the evaluation, dismissal or discipling of, or to hear complaints or charges brought against, a public officer, employee, staff member, individual agent or public school student; 74-206(1)(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement; .Director Armstong seconds. Director Larsen-Yes, Director Stark-yes, Director Huffman-yes, Chair Robinson-Yes, Director Seamans- Yes.**

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Exited Executive Session@8:51pm.

**XVIII. Personnel Matters – ACTION - Director Larsen motions that we respond with option B with employee X. Director Larsen seconds. Director Armstrong opposed, Director Huffman abstains, Motion Carries**

- Director Stark motions to ratify employment of employee Y. Director Armstrong seconds. Motion Carries.

**XIX. Board Training – Chapter 5 First Things First (Charter School Board University)-Tabled**

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Director Seamans motions we table board training, Director Armstrong seconds.  
Motion carries.

**XX. Adjourn - ACTION-**Director Stark motions to adjourn. Director Armstrong seconds.  
Motion Carries at 9:01pm.

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