

**WHITE PINE CHARTER SCHOOL
BOARD OF DIRECTORS MEETING AGENDA - Minutes
OCT. 30, 2018 at 6:30 P.M.**

- I. **Call to Order – 6:30 p.m.**
- II. **Director Roll Call-Dir Seamans, Dir. Miller, Dir. Lima, Dir. Larsen, Dir Stark, Excused-Dir. Frugoli**
- III. **Pledge of Allegiance- Led by Ethan Huffman**
- IV. **Approval of October Agenda – ACTION ITEM-**

Motion Dir Stark, 2nd –Dir. Miller, All in Favor, motion carries
- V. **Approval of September minutes – ACTION ITEM-**

Motion-Dir. Larsen, 2nd Dir. Miller, all in favor, motion carries
- VI. **Public Input** – Public input provides an opportunity for any member of the community, board, administration, staff or student body to raise an issue. The Board will receive input without comment except to ask questions to those speaking. Comments should be limited to three minutes. The Board will not take a related action during the meeting, but it will address the item in writing or in the next board meeting. –

Clark Jones sent in an email asking questions:
 - Can we do better advertising?-We could send out a text day before. Send text out on the Monday before.
 - When will the high school have accreditation? -It can take up to 2 years.
 - Volunteers-How do we get more volunteer hours?
 - Is the PFA over this? Board can help and share this role.
 - Can we get a list of parent’s skills?
- VII. **PFA Update (Murissa Morgan)**
 - Box top winners: Kindergarten,3rd and 4th & Sadie Clarke-middle school she gets to be Principal of the Day and lunch with Principal.
 - Trunk-or-Treat-was a success.
 - Nov. will be Pizza Pie Café night
 - Dec. 7th will be a babysitting night.
- VIII. **Administrative Reports (Jeremy Clark, Ken Graham, Nick Burrows)**

- a. Academic performance analysis-
Mr. Graham-IReady data-Intervention screener report handed out. Shows students at Tier 1, Tier 2, and Tier 3. Tier 1 is on or above grade level, Tier 2 is a grade level below, Tier 3 is two or more grade levels below. New screeners are a learning experience. We should wait at least a month before you test and we tested right away. As an RTI team we have some other specific things we are doing. Ms. Martindale and Ms. Croft are pulling smaller groups during certain times.

Mrs. Tyler-Lexia information sheet passed out. Has lessons built in. Lexia-68% were not working in grade level at beginning of year, now 49% are not on grade level material. Lexia can be done at home too. We will be able to use Powerup in middle school. Lexia has really been able to target our lower level kids. This has been a great station for teachers in their class for reading.
- b. Parent-teacher conference insights-Early release on both days next year.
- c. Progress on 2018-2019 board goals –Need to trim these down and finalize at the next board meeting.
- d. Student enrollment & marketing-531 current enrollment. Mr. Burrows please show us what the best thing to do with enrollment. Between the teacher, parents, and finances, what is the best number for all.
- e. Middle school update-We currently have 137 students. Mr. Clarke is going to Northern Idaho with Mrs. Bigler and Ms. Whitworth to look at some stem things. Do a dashboard of goals. Example- What percent of teachers have emailed to parents?
- f. Technology funds recommendations – \$45,000 have to spend by June 30th. If we brought in a consultant from a tool we can use these funds, if not we cannot. Please bring some more proposals forward to the board of what to do with these funds.
- g. Miscellaneous-What do we do with a Bully-We involve the parents and educate the child. We will invite the police if we have too. PBIS has been involved. What happens when you have a student that is a repeat offender? Mr. Graham, Mrs. Peterson and I meet twice a month to go over the referral slips. We check to see what is happening. Put the Policies on the website.

IX. Financial Report & Approval of September financials – ACTION ITEM

Mr. Burrows:

- Everything is tracking as expected. A lot of furniture that was not expected for new teachers and classes.
- Transportation and teachers salaries come up in rears because of the way they are contracted.
- One thing we are being very mindful and transparent over is the applications for our teachers, so far all is good. We are monitoring it very closely. State department is running so far behind. Everything appears that all teachers will be just fine.
- The Audit is done and everything looks good.
- Checking receipts every week. Getting much better with this.
- Nutrition-School lunch-we have had a significant increase in school lunch. Trying to get families to fill out the Free and Reduced lunch applications.
- Rocky Mountain power proposal-waiting on Rocky Mt power to come do there walk through. We did get the \$6,000 CHC Grant.
- Bank of Idaho mortgage officer and the USDA rural land development will be here to tour the school tomorrow morning.

Motion to approve the financial report-Dir. Larsen, 2nd –Dir. Seamans, all in favor, motion carries.

X. Appointment of new board director – Ethan Huffman – ACTION ITEM

Ethan has twins in the 5th grade in Mrs. Torgerson’s class. Has background with INL. Politics, Education affairs, Communications.

Motion-Dir. Miller, 2nd Dir Stark, All in Favor, motion Carries.

XI. White Pine STEM Academy planning

- a. High school approval by IPCSA & BLUUM meetings-Jim Dalton, Ann Murray and Wendy Horman were in attendance. There are 2 grants up for grabs. 12 schools trying to get it and 10 will get it. We know what we need to do to get it. Where are we going to put the high school? CEI entices them the most. Where, architectural plans, curriculum, Leadership plan, teacher break down. They do have a rubric just not the weights of each thing now. Have to get started in the next 2-3 weeks. Director Lima had a meeting with Bateman Hall to start the process for building costs. Get parents on committees.
- b. Communication plan to parents & students-Need to maintain our enrolment in middle school. How do we want to communicate to our parents? We will start with the 8th grade parents. We are going to talk with the news and Idaho Falls magazine. We want to communicate the large picture and then details in person. We want to make sure we have all the details worked out going forward

with this. We will put a small tidbit in Newsletter and then an email will go out from the board on Nov. 5th.

- c. Facilities-Where, What- Get parents on our committees for this. Jacob Miller will head up.
 - d. Curriculum-Jeremy will chair this.
 - e. Partnerships –Ethan will chair this.
 - f. Policies/Student Life-Joanna will chair this.
 - g. Marketing-Tony Lima will chair
 - h. Miscellaneous-Nov. 27th next board meeting. December-11th board meeting.
- XII. Board Training-tabled**
- XIII. Adjourn-Motion-Dir. Larsen**