

**Speech and Language Therapy Service Agreement:  
2025-2026 School Year**

*Specialty  
Speech  
Therapy*

This agreement for service dated 5/6/2025:

**BETWEEN** Specialty Speech Therapy, Suzanne O'Hagan (hereinafter referred to as "Provider")  
**AND** White Pine Charter School (hereinafter referred to as "Client")

THE PARTIES THEREFORE AGREE TO THE FOLLOWING TERMS:

**Specialty Speech Therapy agrees:**

1. To provide speech and language therapy services via teletherapy/virtually by an Idaho licensed speech-language pathologist. Duties may include, but are not limited to: review of academic records; delivery and documentation of speech and/or language therapy; administer and score assessments; develop IEPs; therapy material preparation, progress note writing, student observation; report writing; parent, teacher, and/or service provider consultation; attendance at team meetings as requested, and Medicaid billing requirements as set forth by White Pine Charter School.
2. To comply with all federal, state and local regulations and maintenance of confidentiality.
3. To attend meetings, such as IEP meetings and conferences, given adequate notice, according to availability and to make recommendations regarding service delivery and the student's needs to the IEP team for team consensus.
4. To provide a monthly invoice by the 4th of each month based on a rate of \$80.00 per hour for speech and language services completed the previous month.
5. To bill up to 25 hours per week for services rendered.
6. To provide own treatment materials for virtual therapy.

**White Pine Charter School agrees:**

1. To contract with the Provider to provide speech and language services for the 2024-2025 school year for up to 25 hours per week, unless previously discussed and agreed upon by both parties.
2. To pay the Provider the rate of \$80.00 per hour for speech and language services as billed by the 4th of each month for the previous month's services. No additional charge for assessments if Client provides access to assessments (e.g. via QGlobal subscription).  
Client shall pay each monthly invoice on or before the 21st of the same month after receiving the invoice. Client will pay a late fee of 2.5% of total if payment is not made by the due date.  
*If Client cancels a therapy session for any reason, including student absence, the SLP shall be notified by 9:00 AM that day or pay for missed session in full.*

3. To provide access to and adequate training in use of the School's chosen IEP and Medicaid billing platforms, if needed.
4. To provide an appropriate space in which services can be received by students, an internet-enabled laptop, tablet, or computer, and an adult proctor during all therapy sessions.
5. To only add more students to the provider's caseload with advanced notice and agreement by provider.
6. To make records available to the Provider as necessary in order to provide services.


**Provider and Client agree:**

This contract shall become effective 08/18/2025 and will continue through 05/29/2026. Either party may terminate this agreement at will during this term provided that a written notice of termination is given sixty (60) days in advance.

Unforeseen questions or any problems whatsoever rising during the administration of the contract between the parties shall be resolved through negotiation.

The Provider is not an employee of the Client.

The undersigned authorized representatives of the Client and the Provider accept the terms set forth in this agreement, effective immediately upon execution of this agreement.

  
\_\_\_\_\_  
Signature  
Suzanne O'Hagan, M.S., CCC-SLP  
Owner, Specialty Speech Therapy (Provider)

5/6/2025  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Signature

7/22/25  
\_\_\_\_\_  
Date

Name, Title (printed):

Chris Kula, Board Chair  
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