

**WHITE PINE CHARTER SCHOOL BOARD OF DIRECTORS  
SPECIAL MEETING - MINUTES**

**2959 John Adams Parkway Ammon, ID  
Call-In: 669-900-6833 (Meeting ID 785 239 023)  
Online: <https://zoom.us/j/785239023>**

**August 13, 2019 at 6:00 P.M.**

- I. **Call to Order** – 6:00 p.m. Called to order by Chair Frugoli at 6:04 p.m.
- II. **Director Roll Call** – Dir. Larsen, Dir. Huffman, Dir. Stark, Dir. Stevenson, Chair Frugoli all present  
Staff present – Mr. Clarke, Mr. Burrows, Mr. Graham, Mr. Wiltbank, Ms. Black, Ms. Croft, Ms. Tyler (by phone)  
Guests present – Adrienne Seamans, Murissa Morgan, Cherie Lima, Tony Lima, Tory Alldridge, Doug Nelson, EmmaLee Robinson, Lisa Bartholomew, Clark Jones (by phone)
- III. **Prayer** – Offered by Mr. Alldridge
- IV. **Pledge of Allegiance** – Lead by Mr. Lima
- V. **Mission** – Read by Mr. Graham
- VI. **Consent Calendar** – ACTION
  - **Approval of Past Meeting Minutes**
    - **May 28, 2019 Meeting Minutes**
    - **May 30, 2019 Special Meeting Minutes**
    - **June 25, 2019 Meeting Minutes**
    - **June 27, 2019 Special Meeting Minutes**
  - **Approval of Agenda**

Motion to accept the consent calendar by Dir. Larsen. Seconded by Dir. Huffman. Dir. Stevenson abstained. Motion carried.
- VII. **Acknowledgement of Open Meeting Law Violations** – ACTION  
Chair Frugoli presented that during an Executive Session on May 28, 2019 that was to discuss a staff issue, the Board Election was discussed. This discussion didn't result in any action.  
  
Motion to acknowledge the violation of open meeting law on May 28, 2019 by Dir. Larsen. Seconded by Dir. Stark. Dir. Stevenson abstained. Motion carried.
- VIII. **2664 1<sup>st</sup> Street Property** – Long Term Plan – ACTION  
Mr. Burrows reported that based on input from stakeholders and the costs to prepare the property for modulars and class, extending the lease or purchasing the property are in the school's best interests. A lease extension would include the opportunity to also lease the daycare building.  
  
Motion to form a committee of two Board members, the Administration, and interested stakeholders to evaluate and develop a long-term plan for the use of the 1<sup>st</sup> Street Property by Dir. Huffman. Seconded by Dir. Stark. Motion carried.

- IX. Speech Therapy and Case Management Contract** – eLuma for \$58,500 – ACTION  
Mr. Burrows presented that the school has been unable to find an individual to provide speech language pathology (SLP) services. Ms. Tyler explained that eLuma provides video conference services and is used by most neighboring districts with excellent results.

Motion to enter into a contract with eLuma for speech language pathology services for an annual cost of \$58,500 by Dir. Stark. Seconded by Dir. Larsen. Motion carried.

- X. Liability Insurance Renewal** – Glatfelter for \$12,141 – ACTION  
Mr. Burrows presented the renewal for liability insurance for the 2019-2020 school year. There was an increase in costs of about \$700 which also includes the 1<sup>st</sup> Street property.

Motion to accept the renewal from Glatfelter with annual premiums of \$12,141 by Dir. Stevenson. Seconded by Dir. Stark. Motion carried.

- XI. Short Term Disability** – Northwestern Mutual for \$7,524 – ACTION  
Mr. Burrows presented the Administration's desire to offer short-term disability for staff.

Motion to adopt a short-term disability policy with Northwestern Mutual by Dir. Huffman. Seconded by Dir. Larsen. Motion carried.

- XII. Long Term Disability** – Northwestern Mutual for \$6,348 – ACTION  
Mr. Burrows presented the Administration's desire to offer long-term disability for staff. The long-term disability policy includes an Employee Assistance Program.

Motion to adopt a long-term disability policy with Northwestern Mutual by Dir. Huffman. Seconded by Dir. Stevenson. Motion carried.

- XIII. US Bank and Bank of Idaho Signers** – ACTION  
Mr. Burrows presented that no additional action required by US Bank or Bank of Idaho to change signers.

- XIV. Communication to WPCS Stakeholders Regarding 2019 Board of Director Election** – ACTION  
Chair Frugoli presented that the auditor requires the report prepared by Mr. Nelson. If the report is included in the audit, then it also would become public record. The Board may want to release the report to the general public.

Motion to release report to auditor. Release report to public. Release statement form Board pertaining to election and steps moving forward by Dir. Larsen. Seconded by Dir. Huffman. Dir. Stevenson asked about redactions. Chair Frugoli stated that employee names are redacted but Board member names are not redacted because they are public officials. Dir. Stark stated that the report doesn't give the whole truth. Dir. Stevenson wanted to know who has the final approval of the statement. Discussion about drafting the statement by all Board members. Motion fails.

Motion to form a committee to draft a statement for release along with the report by

the next Board meeting by Dir. Larsen. No second.

Motion to approve statement draft and post the statement and redacted report to the public by Dir. Larsen. Seconded by Dir. Stark. Dir. Stevenson said she did not have enough time to review the statement draft and that it is more lengthy than she would prefer. Motion fails.

Motion to release redacted report to auditor by Dir. Stevenson. Seconded by Dir. Huffman.

Motion amend to let Ms. Brower know to keep the report embargoed until it is released to the full public by Dir. Stevenson. Seconded by Dir. Huffman. Amendment passes.

Motion passes.

Motion to release redacted report to public including a statement within one week's time by Dir. Huffman. Seconded by Dir. Larsen. Dir. Stevenson would prefer the report released by the week's end and someone is appointed to draft it. Motion withdrawn by Dir. Huffman.

Motion to release report to public with a statement to be drafted by Dir. Huffman and Dir. Stevenson by the end of the week by Dir. Huffman. Seconded by Dir. Stevenson. Motion passes.

**XV. Update on Strategies and Goals**

- **Good to Great** – Staff and Board will be doing a book study
- **Student Count** – Projecting near full enrollment in elementary and 160 students at STEM Academy
- **Construction** – Things are on track for first day of school
- **Admin Goals and Benchmarks** – Admin team will be setting goals and benchmarks for the year

**XVI. STEM Academy Marketing** – Matt Wiltbank hired to lead communications

- **Website**
- **Open House for STEM** – September 5 from 5 pm-8 pm

**XVII. Executive Session** – 74-206(a) and 74-206(b)

Motion to enter into Executive Session pursuant to Idaho Code 74-206(a) and 74-206(b) by Dir. Stevenson at 8:37 pm. Seconded by Dir. Huffman. Dir. Larsen – Yes. Dir. Stark – Yes. Dir. Huffman – Yes. Dir. Stevenson – Yes. Chair Frugoli – Yes.

Motion to exit Executive Session by Dir. Larsen at 9:04 pm. Seconded by Dir. Huffman. Dir. Larsen – Yes. Chair Frugoli – Yes. Dir. Stark – Yes. Dir. Huffman – Yes. Dir. Stevenson – Yes.

**XVIII. Adjourn**

Motion to adjourn by Dir. Stevenson. Seconded by Dir. Stark. Meeting adjourned at 9:05 pm.