

WHITE PINE CHARTER SCHOOL - IDAHO SCHOOL DISTRICT #464

BOARD OF DIRECTORS SPECIAL MEETING

MINUTES

2959 JOHN ADAMS PARKWAY AMMON, ID

MAY 15, 2008

Call to order

The meeting was called to order at 7:25 p.m.

Directors in attendance

Rob Black, Ryan McMurtrey, Jeremy Krupp, Miles Carroll, and Helen Zollinger established a quorum. Aaron Tolson arrived at 7:35.

Acceptance of Agenda

Rob moved to remove the By-Law Changes/Conflict of Interest Policy item from the Consent Calendar and table until the next meeting. Jeremy seconded. Motion passed. Jeremy moved to accept the amended agenda. Helen seconded. Motion passed.

Public Input

Rob stated that the Snake River Montessori Playground Committee had requested a letter of support to apply for grants regarding their playground. Rob provided the information to Miles Carroll.

Miles stated that communication was important and noted the poor location of a picture in the Post Register of our dedication ceremony. The picture was located adjacent to a story on the local juvenile detention center and an unrelated local shooting.

Consent Calendar

Jeremy moved to approve the calendar with the revised Hiring Policy and revised Attendance Policy. Helen seconded. Rob asked if public comments had been received. The administrator, assistant administrator, and business manager indicated that no public comments had been received. See attached policy posting forms. Motion passed.

New Business

Annual Budget Hearing. Anita presented the proposed 2008-09 school budget with three options. The first option included a part-time administrator budgeted at the same level as last year. The second option included a full-time assistant administrator. The third option reflected the administrator's proposal to replace the assistant administrator with an executive secretary and additional part-time administrative staff. See attached spreadsheet. Anita stated that the long range plans and building financing were based on 2008-09 cash flows with 410 students. Due to our trend of losing seventh and eighth grade students, Anita based the proposed budget on 374 students. Anita noted that parents are removing seventh grade students based on perceived transition issues

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associated with entering high school and our lack of after school programs such as ballroom dance. Anita stated that the proposed budget did not include income from the sweep accounts that generated approximately \$22,000 last year, but did include an expense for the building financial reserve of approximately \$54,000 that was not required last year because of the construction warranty. Ryan asked about the basis for the technology budget. Anita responded that the \$1,000 increase was based on last year's spending. Peggy presented the administrator's proposal for an executive secretary and additional part-time administrative staff. See attached memorandum and position description. Helen asked how discipline would be handled. Peggy said it was doable. Rob asked who would monitor in-school detention. Peggy stated she didn't know. During discussions of the three options, some budget items appeared to be missing or inconsistent. Jeremy moved enter executive session to discuss hiring staff. Helen seconded. Helen and Jeremy voted in favor of entering the executive session. Ryan and Rob voted against entering the executive session. As Aaron had left the meeting to take a personal telephone call, Miles voted in favor of entering the executive session to break the tie. The board entered executive session at 10:27 p.m. A few moments after beginning, Aaron entered the executive session. Diana Molino was requested to attend the executive session. Miles excused himself from the executive session. The executive session included a discussion of the merits of budget proposal hiring options. Ryan moved to adjourn the executive session. Helen seconded. Ryan, Helen, Rob, Aaron, and Jeremy voted in favor of adjourning the executive session at 11:11 p.m. Rob moved to have the proposed budget options reviewed for completeness, revise as necessary, and generate a summary sheet for consideration of all three options at a future meeting. Helen seconded. Motion passed. Rob moved to schedule a budget review meeting on May 22nd at 7:15 p.m. Ryan seconded. Motion failed. Helen moved to schedule a budget review meeting on May 23rd at 8:30 a.m. Jeremy seconded. Motion passed.

Intercom System Bids. Prior to any discussion on the intercom bids, Jeremy excused himself from the meeting as he is an employee of a company that had submitted a bid. Anita stated that only one intercom system bid had been received and it was from Jeremy's employer, IdeaCom. Anita stated that she had advertised the bid twice in the newspaper and held a pre-bid meeting, which included a facility walk-down. Helen moved to approve the award of a contract to IdeaCom for \$9,989 to install an intercom system for the school. Aaron seconded. During the discussion, Ryan stated that he was not comfortable with awarding the contract to IdeaCom as Jeremy was their employee and our board treasurer. Motion failed. Rob moved to table the item until the May 23rd meeting. Ryan seconded. During the discussion, Aaron committed to distributing the

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applicable Idaho procurement statutes to board members for review prior to the next meeting. Motion passed.

Upcoming Meeting and Agenda Items

Special Meeting - May 23rd, 8:30 a.m. to review the 2008-09 school year budget and the intercom bid.

Regular Monthly Meeting - June 12th, 7:15 p.m.

Adjournment

Aaron moved to adjourn. Helen seconded. Motion passed. Meeting adjourned at 11:36 p.m.

No changes between original minutes and web version. RB