

## WHITE PINE CHARTER SCHOOL ADMINISTRATIVE POSITION

White Pine Charter School, a K-8 public school, is seeking an administrator to work in a progressive and collaborative environment. Located in the community of Idaho Falls, Idaho, White Pine Charter School is in its sixth year of operation. The unique needs of a Charter School require a dynamic individual who enjoys being an instructional leader. The administrator's position includes the following responsibilities but not limited to: performance evaluations, teacher mentoring and evaluating teaching methods to student performance and oversight of daily operations.

This individual must support the school's vision and work already accomplished, but possess the knowledge, background, and energy needed to continue building on the existing foundation. The ideal candidate must have a valid principal certificate and work experience. Salary and terms are negotiable.

### CANDIDATE INSTRUCTIONS

Applicants must submit the following materials:

1. White Pine Charter School – Professional Employment Application
2. Letter of Application
3. College Reference File or 3 recent letters of recommendation
4. Transcripts of all college work leading to a degree or certification
5. Resumé

**For further information or to request materials, please contact:**

**Rob Black, Board Secretary**  
**White Pine Charter School, District #464**  
**P.O. Box 2825**  
**Idaho Falls, ID 83403**  
**(208) 201-1078**  
**Fax (208) 522-4452**  
**BoardWPCS@yahoo.com**